4.6 The Trash

Files and folders that you delete are moved to **Deleted files** instead of being erased immediately. Items in trash continue to count against your Vault storage quota.

Restore an item

Open **Files → Deleted files**, find the file or folder, and select **Restore**. To restore several items, select them and use the restore action. Files returns each item to its original folder when possible; if that location is no longer available, it may restore the item to the top level of your Files area. A name conflict is resolved with a unique restored name.

Restoring an item moves it from trash back to active Files. Its bytes already count toward your quota, so this transfer does not increase your combined storage usage.

Permanent deletion

Select **Delete permanently** only when you are certain you no longer need an item. Permanently deleting a folder also removes its contents. Permanent deletion frees the storage used by those trash items and cannot be undone from Deleted files. Keep an independent backup of important data.

Automatic cleanup after 30 days

Automatic cleanup is **on by default**. Open **Files → Files settings → General** and look for the **Automatically remove deleted files after 30 days** switch. Its help text reads **Trash counts against storage quota.**

- **On:** files and folders become eligible for permanent deletion 30 days after they were moved to trash. A daily cleanup removes eligible items; removal happens on the next

cleanup run, not necessarily at the exact 30-day moment.

- **Off:** automatic trash cleanup skips your account. Items remain in Deleted files until you restore them or permanently delete them yourself. They continue using storage while retained.

Turning the switch back on does not restart the 30-day clock. Items already at least 30 days old become eligible on the next daily cleanup. Restore anything you want to keep before turning it back on.

LightDrive does not automatically empty Deleted files just because your quota is full. To free space immediately, permanently delete unwanted trash items or choose a larger plan. See Storage Usage and Quotas.

This switch applies to Files → Deleted files. It does not change Email Trash, Contacts Trash, file-version retention, or account-deletion policies.

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