15.3 Writing and Focus Mode

Notes offers rich text, plain text, and preview modes. Choose your preferred display in **Notes settings → General → Display**.

Rich text

Choose **Rich text** to work with formatted writing without keeping Markdown marks on screen. Use the editor’s available formatting controls for headings, lists, links, and emphasis.

Plain text and Markdown

Choose **Plain text** to edit the Markdown source. For example, `# Heading` creates a heading, `**bold**` marks bold text, and `- Item` creates a list item. Choose **Preview** to read the formatted result. The sample-note button on the welcome screen provides more examples.

Focus mode

With a note open on a desktop-sized screen, choose **Focus mode** in the Notes navigation. It hides the header, categories, and note list to give your writing more room. It does not change the contents of your note.

Press **Ctrl + .** on Windows or Linux, or **Cmd + .** on a Mac, to toggle Focus mode. To leave it, use the **Exit focus mode** control, press the shortcut again, or press **Escape**. Close an open dialog first if the shortcut does not respond. Focus mode is not offered on phone-sized layouts.

Keyboard shortcuts

Open **Notes settings → Shortcuts** for the editor shortcut list. Available editing controls can differ between rich text, plain text, and preview.

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