LIGHTDRIVE HELP CENTER

LightDrive User Manual

Chapter 7 - Contacts

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Chapter 7 - Contacts

7.1 LightDrive Contacts

LightDrive provides a private CardDAV address book for each account. Open **Contacts** from the Vault app menu to create, edit, search, and delete contacts in your browser.

The same address book synchronizes with compatible phones, tablets, and desktop applications. A change made in the Vault Contacts app or a connected CardDAV client is saved to LightDrive and appears on the other connected devices after synchronization.

LightDrive Email reads the address book to provide names and addresses while you compose messages. Its contacts view is separate and read-only; use **Synchronize** in Email when you need it to pull the latest CardDAV changes immediately.

Current online article: https://help.lightdrive.one/contacts/lightdrive-contacts

7.2 Contact Privacy

Your LightDrive address book belongs to your account. It is not a public profile or a shared company directory.

CardDAV clients authenticate before they can read or change contacts. Use HTTPS, keep certificate checking enabled, and give each long-lived client its own LightDrive client password that includes Contacts. Create it under **Settings → Security → App & device access**, selecting only the services the app needs. Your main LightDrive password, Vault app passwords, and client passwords without Contacts access do not authenticate to CardDAV.

A contact can contain sensitive information such as home addresses, phone numbers, birthdays, and notes. Add only the information you need, protect every synchronized device with a screen lock, and review an app’s privacy practices before granting it contacts access.

Current online article: https://help.lightdrive.one/contacts/contact-privacy

7.3 Where to Edit Your Contacts

Open **Contacts** from the Vault app menu to create, edit, and delete LightDrive contacts in your browser. You can also edit the same address book in a compatible app:

- On Android, use a CardDAV sync adapter and the device’s Contacts app.
- On iPhone and iPad, add a CardDAV account and use Apple’s Contacts app.
- On Thunderbird, add the LightDrive CardDAV address book.

Changes made in the Vault Contacts app or a connected CardDAV client synchronize through LightDrive. Allow synchronization to finish before checking another device.

LightDrive Email uses the resulting address book for recipient lookup, but its contacts view is read-only. After editing a contact, use the contacts synchronization control in Email to refresh its copy.

Current online article: https://help.lightdrive.one/contacts/where-to-edit-your-contacts

7.4 Contact Synchronization (CardDAV)

CardDAV synchronizes your LightDrive contacts with compatible applications. Open **Settings → Security → App & device access**, name the app or device, and create a LightDrive client password that includes Contacts. Choose Contacts only for a contacts-only app, or include Email and/or Calendars if that app needs them. Copy the value when LightDrive displays it; the value is shown only once.

- **Address book URL:** `https://dav.lightdrive.one/USERNAME/contacts/`
- **Username:** your full `username@lightdrive.one` address; your bare LightDrive ID is also accepted
- **Password:** a LightDrive client password that includes Contacts

Replace `USERNAME` in the URL with your LightDrive ID, using the same spelling and capitalization as your account. Enter the HTTPS address exactly and keep certificate verification enabled.

Your main Vault password, a Vault app password, and an Email-only password do not authenticate to CardDAV. Create a separate credential for each client so one can be revoked without interrupting the others.

CardDAV synchronizes contacts only. Configure CalDAV separately for calendars and IMAP/SMTP separately for email.

Current online article: https://help.lightdrive.one/contacts/contact-synchronization-carddav

7.5 Contacts on Android

Install a trusted CardDAV sync adapter, such as DAVx⁵. In the Vault, open **Settings → Security → App & device access**, create a LightDrive client password that includes Contacts for the Android device, and copy it when displayed. Choose Contacts only, or Contacts & calendars if the adapter also synchronizes calendars.

- **URL:** `https://dav.lightdrive.one/USERNAME/contacts/`
- **Username:** your full LightDrive email address
- **Password:** a LightDrive client password that includes Contacts

Select the discovered Contacts collection, enable synchronization, and grant the adapter contacts and background permissions. The contacts then appear in Android apps that use the system contacts provider.

Choose the LightDrive account when creating a contact. A contact saved to the phone-only or Google account will not be sent to LightDrive. Your main Vault password, Vault app passwords, and Email-only passwords do not work for CardDAV.

Current online article: https://help.lightdrive.one/contacts/contacts-on-android

7.6 Contacts on iPhone and iPad

In the Vault, first open **Settings → Security → App & device access**, create a LightDrive client password that includes Contacts for the device, and copy it when displayed. Choose only the services the device needs.

Then open **Settings → Apps → Contacts → Contacts Accounts → Add Account → Other → Add CardDAV Account** on current iOS and iPadOS versions.

- **Server:** `dav.lightdrive.one`
- **Username:** your full LightDrive email address
- **Password:** a LightDrive client password that includes Contacts

Keep SSL enabled. If discovery does not find the address book, use the complete path `https://dav.lightdrive.one/USERNAME/contacts/`. Your main Vault password, Vault app passwords, and Email-only passwords do not work for CardDAV.

Set LightDrive as the default contacts account if you want new contacts created on the device to be stored there automatically.

Current online article: https://help.lightdrive.one/contacts/contacts-on-iphone-and-ipad

7.7 Contacts in Thunderbird

For the simplest setup, open **Settings → Security → App & device access**, name the credential for this copy of Thunderbird, choose **Email & contacts**, and create the LightDrive client password. If Thunderbird will also synchronize Calendar, choose **Email, contacts & calendars** instead. Copy it when LightDrive displays it; the value is shown only once.

When you add the LightDrive email account with your full address, Thunderbird can discover the related CardDAV address book. Use the same LightDrive client password when prompted for email or contacts.

If Thunderbird does not offer the address book automatically, open its Address Book, choose to add a CardDAV address book, and enter:

- `https://dav.lightdrive.one/USERNAME/contacts/` as the location;
- your full `username@lightdrive.one` address as the username; and
- the same LightDrive client password created for Thunderbird.

You may instead create separate LightDrive client passwords with Email only and Contacts only access, but Thunderbird will then need the correct password for each service. Your main Vault password and Vault app passwords do not authenticate to email or CardDAV. If Thunderbird has cached an old credential, remove or replace the saved password when it prompts again.

After discovery, name the address book LightDrive Contacts. Create one test contact in Thunderbird, synchronize, and confirm that it appears in the Vault Contacts app.

Thunderbird can also use the address book for email recipient completion. That does not require copying contacts into the LightDrive mailbox.

Current online article: https://help.lightdrive.one/contacts/contacts-in-thunderbird

7.8 Contacts and LightDrive Email

LightDrive Email reads your synchronized CardDAV contacts to provide names and addresses while you compose messages.

Create, edit, or delete a contact in the Vault Contacts app or a connected CardDAV client. After the change reaches LightDrive, use the contacts synchronization control in Email to refresh its read-only copy. Email will not overwrite the address book.

If a recipient does not appear, confirm that the contact has an email address and is stored in the LightDrive address book rather than a device-only or third-party account.

Current online article: https://help.lightdrive.one/contacts/contacts-and-lightdrive-email

7.9 Troubleshooting Contact Sync

1. Confirm the URL is `https://dav.lightdrive.one/USERNAME/contacts/` with your LightDrive ID in place of `USERNAME`.
2. Use your full LightDrive email address as the username and a current LightDrive client password that includes Contacts, created under **Settings → Security → App & device access**.
3. If the app cached an old credential, remove the saved password and enter the correct newly created password when prompted.
4. Confirm that the Contacts collection is enabled and the app has contacts and background permissions.
5. Check which account owns a missing contact; device-only and third-party contacts are not sent to LightDrive.
6. After synchronization completes, confirm the change in the Vault Contacts app and refresh contacts in LightDrive Email.

The main Vault password, Vault app passwords, and Email-only passwords do not work for CardDAV. Do not bypass a certificate warning. If the exact HTTPS address still produces one, stop and contact Support.

Current online article: https://help.lightdrive.one/contacts/troubleshooting-contact-sync

7.10 Importing, Exporting, and Backing Up Contacts

The Contacts app can bring in a vCard file, download a portable copy of your address book, and keep optional weekly backups in LightDrive Files.

Import contacts

1. Open **Contacts → Import & export**.
2. Select **Import contacts**, then choose a `.vcf` or `.vcard` file from your device or from LightDrive Files.
3. Review possible duplicates. Exact copies are skipped by default; likely matches require a decision before anything is saved.
4. Choose **Import** after every flagged card has a decision.

An import does not overwrite a current contact without review. Large groups that share a common name or address are deliberately excluded from pair-by-pair duplicate matching.

Export contacts

Under **Download an export**, choose all contacts or one category, then select a format:

- **vCard 4.0** is the best modern transfer format.
- **vCard 3.0** works with older contact applications.
- **Full CSV** is useful for a spreadsheet or another structured workflow.
- **Address-label CSV** contains only name and postal-address columns suitable for envelopes or labels. Contacts without a name and complete address are omitted.

An export is a new download. Protect it like any other file containing personal information, and delete copies you no longer need.

Weekly backups

Open **Contacts → Backups** and enable weekly backups. LightDrive stores up to 12 vCard backup files in **LightDrive/Contacts Backups**. You can also use **Back up now**.

To recover from a connected app deleting or overwriting contacts, choose **Import backup**. Exact current matches are skipped and current contacts are not overwritten automatically. The Backup health line warns when an enabled schedule appears overdue.

Trash and recovery

A contact deleted in the Vault Contacts app remains in Trash for 30 days and can be restored. Recent bulk changes remain undoable under **Trash & undo** for seven days unless you choose **Make permanent**. A deletion made directly in a CardDAV app does not enter this Trash, which is why optional backups remain useful.

Current online article: https://help.lightdrive.one/contacts/importing-exporting-and-backing-up-contacts

7.11 Finding and Merging Duplicate Contacts

Open **Contacts → Duplicates** to look for records that may describe the same person. A scan changes nothing by itself.

What the scanner compares

Likely matches share strong evidence such as a personal email address or phone number, or combine the same name with an organization or city. Same-name matches are shown only when you choose the broader option because unrelated people often share a name. Very large shared-value groups are skipped to avoid noisy results.

Review before merging

1. Open a suggested group and choose the contact to keep.
2. Review differing names, organization details, birthdays, notes, addresses, and other supported fields.
3. Choose which single-value details to retain. Multi-value details such as email addresses and phone numbers are combined within the app limits.
4. Confirm the merge only after the preview looks right.

The selected contact remains active. The other original vCards move to Trash for 30 days, so details not represented in the merged editor remain recoverable there. Home, Work, Mobile, and preferred markers are retained for supported email, phone, and website values.

If a suggestion is wrong

Leave it alone. A suggestion is evidence to review, not a command. You can also restore an original contact from Trash after a merge, provided an exact active copy does not already exist.

Current online article: https://help.lightdrive.one/contacts/finding-and-merging-duplicate-contacts